

# Moving Preparation: Getting ready to move your furniture and possessions.

Get quotes from removal companies for estimated move date of.....

1. ....  
 Company ..... Address .....

.....  
 Contact Person ..... Office & mobile phone numbers .....

.....  
 Alternative Contact Person ..... Office & mobile phone numbers .....

Appointment made for .....  
 Day of the week ..... Date ..... Time .....

Quote received \$.....

2. ....  
 Company ..... Address .....

.....  
 Contact Person ..... Office & mobile phone numbers .....

.....  
 Alternative Contact Person ..... Office & mobile phone numbers .....

Appointment made for .....  
 Day of the week ..... Date ..... Time .....

Quote received \$.....

3. ....  
 Company ..... Address .....

.....  
 Contact Person ..... Office & mobile phone numbers .....

.....  
 Alternative Contact Person ..... Office & mobile phone numbers .....

Appointment made for .....  
 Day of the week ..... Date ..... Time .....

Quote received \$.....

# Moving Preparation: Getting ready to move your furniture and possessions.

Get quotes from rental companies for the hire of a self-drive moving van (as alternative to removalists)

1. .....  
Company Address

.....  
Contact Person Office & mobile phone numbers

Size of van .....

Quote received \$.....

2. .....  
Company Address

.....  
Contact Person Office & mobile phone numbers

Size of van .....

Quote received \$.....

3. .....  
Company Address

.....  
Contact Person Office & mobile phone numbers

Size of van .....

Quote received \$.....

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Page 3

## Pre-sale tasks:

- Review quotes from removalists and select the one that suits you best
- Confirm your selection with the removalist you've chosen
- Get boxes, tape, paper and bubble-wrap
- Decide on what can go into temporary storage
- Pack into boxes all loose items not required during the sale period
- Move packed boxes and other items into storage

## After house is sold:

- Confirm actual move date with removalist
- Redirect mail and cancel newspaper delivery
- Arrange disconnection of your utility services at the house you've sold and connection at your new address
- Arrange insurance for your new house
- Arrange cancellation of insurance on the house you've sold - to take place the day after settlement
- Pack the rest of your possessions into boxes
- Empty out temporary storage
- Book a final inspection of the house you've bought - ring selling agent - two weeks before settlement
- Conduct the final inspection and let your solicitors/conveyancers know if everything's okay
- Arrange with your agent for buyer of your home to do their final inspection
- Let your solicitors/conveyancers know where & how you can be contacted on settlement day
- Give the house you've sold a good clean after you move out
- Pick up keys from selling agent's office after settlement
- Pick up cheque for balance of deposit from your agent's office after settlement